



Advanced Clinical Editing (ACE) Training for Web Entry and Print Image Users

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INTRODUCTION

Advanced Clinical Editing (ACE) provides claim editing ability beyond what is typically offered. ACE is an add-on service to the existing claims submission platform. ACE provides a front-end edit and review capability to pre-screen claims for billing and coding errors and avoids the delays associated with incorrect coding.

BENEFITS

OptumInsight ACE helps:

- Maximize revenue potential. With up front coding and editing, you reduce denials, decrease rejections, and shorten accounts receivable cycles.
- ACE, via your current claim submission method with OptumInsight, will interface directly with the current workflow allowing you to edit claim transactions line-by-line, real-time, prior to forwarding the claim on to the Payer.
- ACE utilizes information from provider specialties for the diagnosis related edits cross reference CPT and HCPCS codes (excluding unlisted codes) with commonly associated ICD-9 diagnosis codes to provide the most up to date coding information on your claims.

ACE AUTO UPDATE

ACE will automatically update:

- Annual CPT® and ICD-9-ACE revisions
- Quarterly Medicare Correct Coding Initiative
- Realize significant ROI through intelligent automation.
- Stay current with new and changing guidelines.
- Comply more easily with Medicare and commercial regulation.

HOW TO USE ACE

ACE requires NO change to the login used to submit claims or view claim errors.

Go to www.enshealth.com and select



Then

A screenshot of a login page titled 'Login to Medical Claims Center'. The title is in a teal, sans-serif font. Below the title is a horizontal teal line. To the right of the line is a blue 'Login' button. Below the line are three input fields: 'Username:', 'Password:', and 'Organization ID:'. Each label is followed by a yellow rectangular input box with a blue border. A blue brushstroke graphic is under the 'Organization ID:' label.

A screenshot of a dropdown menu. The word 'Select' is to the left of a blue button with a white border. The button contains the text 'Health-e Claims' in a green, sans-serif font.

Then select Send Claim File or Create New Claim, depending on which one you use, and submit your claims

System Validation Errors

You will receive the OptumInsight system error validations you are accustomed to:

INGENIX.

Name of Field In Error	Field Value	Error Description
Insured's ID Number		Missing insured's ID number (1)
Diagnosis Code		At least one valid diagnosis code required
Diagnosis Code Reference	1	Invalid value for diagnosis code reference (1): must refer to one of the specified diagnosis codes
Units of Service		Invalid value for units of service (1): must be a positive numeric value

You may also receive errors from ACE.

INGENIX.

Name of Field In Error	Field Value	Error Description
ACE Service Line 1	See Error Description	ICM-review(Analyzed, needs review, Line Level)There is no Primary Diagnosis listed for this procedure.
ACE Service Line 2	See Error Description	ICM-review(Analyzed, needs review, Line Level)There is no Primary Diagnosis listed for this procedure.

You must correct any OptumInsight System errors.

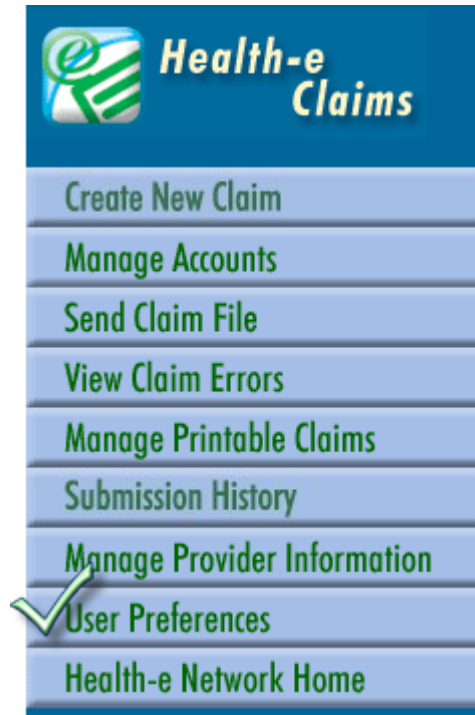
- You are able to resubmit your claim without correcting the ACE edits by selecting the “Bypass ACE” button. Your claim will be routed to the payer.

INGENIX.

<input type="button" value="Submit Claim"/> <input type="button" value="Delete Claim"/> <input type="button" value="Advanced"/> <input type="button" value="Cancel"/> <input type="button" value="Bypass ACE"/>	
CIGNA P O BOX 182223 CHATTANOOGA TN 374227223	
1. Select Insurance Program:	1a. Insured's ID Number:

CUSTOMIZE ACE PREFERENCES

Set preferences or “turn off” any of the ACE edits. From the Health-e Claims menu, choose User Preferences then Manage Custom Codes.



Select User Preferences then Manage Custom Codes.



Choose Code Type ACE. Type in the 3-letter edit code(s) that you prefer to turn off. Save this choice and enter as many others that you no longer want to see. You may later decide to delete these bypasses at the bottom of the same screen.

Health-e Claims

- Health-e Claim Home
- User Preferences
- Health-e Network Home

Custom Codes

Add Custom Codes

Code	Code Type	Description
<input type="text"/>	ACE	<input type="text"/>

Save Custom Code

Custom Diagnosis Codes

Delete Diagnosis Code(s)

All	Code	Description
<input type="checkbox"/>		

Custom Procedure Codes

Delete Procedure Code(s)

All	Code	Description
<input type="checkbox"/>		

Bypass ACE Errors

Delete Bypass ACE Error(s)

All	Code	Description
<input type="checkbox"/>	mBC	97010 not covered by medicare
<input type="checkbox"/>	mNS	98943 not covered by medicare
<input type="checkbox"/>	mNV	97014 not covered by medicare

After you finish adding all the codes you want to bypass, you will see a list of them at the bottom of the page. If, at a later date, you would like to add some or all of these edits back, check the ones you want to add back and click Delete Bypass ACE Error(s).